

Scottish Society Abu Dhabi Committee Meeting Minutes

Date: Monday 1 June 2026

Location: The Club

Chair: Jane Taylor (Chieftain)

Present: Kerry Smith, Sean Tierney, Amy Jellema, Kelly Potter, JP Fox, David Connelly

1. AGM Preparations

Committee Vacancies

- Several committee positions remain vacant, including:
 - Events Coordinator
 - Social Media Coordinator
 - General Committee Members
- Heather Gorman had previously expressed interest but has not yet submitted a nomination. Follow-up contact will be made by Jane.
- Committee members agreed that additional recruitment efforts should be made before the AGM.

AGM Promotion

- Issue a WhatsApp reminder to members group only not the general group regarding the AGM and available committee vacancies.
- Messaging should:
 - Highlight vacant positions.
 - Encourage members to attend the AGM.
 - Advise that members can express interest in positions on the evening.
 - Avoid creating an impression that the Society is struggling to recruit volunteers.
 - Clarify that full membership is required to vote or stand for committee positions.
 - No wider public social media promotion will be undertaken to protect the Society's integrity and compliance requirements.
 - Membership cards will be available for collection at the AGM

2.Attendance

Quorum

- Current membership estimated at approximately 85 members.
- Quorum requirement confirmed at 17 members.
- Sign in sheet to be produced for the AGM to confirm numbers on the night

David's Committee Position

- Noted that David will be stepping down from the committee due to other commitments.
- David has confirmed he will continue to support the Society on an informal basis, including:
 - Event advice.
 - Sound and music support.
 - Assistance with Ceilidh organisation where required.

4. AGM Documentation and Logistics

Documentation Required

The following documents will be prepared paper based copies for the AGM:

- Attendance/sign-in sheet.
- Agenda.
- Treasurer's report and financial statements.
- Proposed constitution amendments.
- Printed copies of the Constitution.

Elections

- No committee positions are contested therefore no ballot papers are required.
- Vacant positions can be filled during the AGM in accordance with the Constitution.

Venue and Timing

- AGM confirmed for:
 - **Monday 8 June 2026**
 - **7:00 pm**
 - **The Snug, Victor's Bar at The Millennium Hotel**
- Committee members agreed to arrive by 6.40 pm

5. Upcoming Events

Scotland Football Q&A Event

- There is a need for promotion of the upcoming Scotland football Q&A event.
- Actions agreed:
 - Continue promoting the event through Society channels.
 - Encourage advance bookings.
- Noted that response to previous polls had been limited, but interest appears positive.

6. Actions Agreed

Action	Responsible
Issue AGM reminder and vacancy notice	Kerry
Contact Heather Gorman regarding committee interest	Jane
Prepare AGM sign-in sheet, print agenda, committee list, financial statement	Kerry
Print Constitution	Jane
Confirm current membership numbers	Amy

Meeting Close

The meeting concluded with no further business. Members agreed to continue promoting the AGM and recruiting volunteers ahead of the meeting on 8 June 2026.